



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

14 May 2026

DIVISION MEMORANDUM
No. 469, s. 2026

**DEVELOPMENT OF RESOURCES FOR THE OPENING OF CLASSES:
RESOURCES FOR LEARNING FUTURES 2.0 (RLF 2.0)**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. Pursuant to Regional Memorandum titled "Development of Resources for the Opening of Classes: Resources for Learning Futures 2.0 (RLF 2.0)," this Office announces the implementation of the said project in the Schools Division of Cagayan de Oro City to ensure the development of quality-assured, curriculum-aligned, and future-ready learning resources for the opening of classes.
2. This initiative aims to strengthen the collaborative development, evaluation, quality assurance, uploading, and dissemination of curriculum-aligned and inclusive Lesson Plans and Learning Resources (LRs).
3. The implementation shall follow the prescribed workflow and governance structure below:

Phase	Responsible	Accountable	Consulted	Informed
Development	Developer	Learning Area Supervisor	LR Supervisor, Chief CID	Evaluators
Evaluation	Evaluators	LR Supervisor	Developer	LA Supervisor, Chief CID
Uploading	LR Supervisor	LR Supervisor	Developer	Regional Office
Regional Sign-Off	Regional LR	Regional Supervisor	LR Supervisor, Chief CLMD	Schools



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4. The timeline of activities for Term 1 shall be as follows:

Phase	Term 1	Term 2	Term 3
Development	May 13-19	June 15-19	August 3-7
Evaluation	May 20-26	June 22-26	August 10-14
Finalization/Uploading	May 27-June 2	June 219-July 3	August 17-21

5. Orientation on Lesson Plan Development shall be conducted on:

Date	Time	Venue	Activity	Person's Involved
May 11, 2026	1:30 PM	CDONHS-SHS	Division Orientation	Learning Resources, EPS Learning Area, EPS, LR Development Team
May 14, 2026	8:30 AM	Online	Regional Orientation	
May 19, 2026	9:00 AM	Online	System Uploading Orientation	Chief, Learning Area, EPS Learning Resources, EPS

6. The official list of writers and evaluators may be accessed through the following link: <http://tinyurl.com/LessonPlanDev>.

7. Teachers engaged as developers or evaluators during vacation periods shall be granted corresponding service credits equivalent to two days per completed work assignment, provided that assigned tasks and expected outputs are satisfactorily completed and duly certified by the immediate supervisor. And subject to the provisions of the Department of Education DepEd Order No. 52, s. 2023, and CSC-DBM Joint Circular No. 2, s. 2016.

8. In adherence to the Equal Opportunity Policy (EOP), inclusive and fair treatment shall be accorded to all regardless of age, gender, sexual orientation, disability, religion, and ethnicity.

9. Immediate and wide dissemination of this Memorandum is directed.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

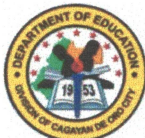
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM IMPLEMENTATION

LEARNING RESOURCES

DM-117-CID-IM-LR-RAL / development of resources for the opening of classes SY 2025-26
May 14, 2026



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

May 11, 2026

REGIONAL MEMORANDUM

No. _____, s. 2026

DEVELOPMENT OF RESOURCES FOR THE OPENING OF CLASSES:
RESOURCES FOR LEARNING FUTURES 2.0 (RLF 2.0)

To: Schools Division Superintendents
All Others Concerned

1. Committed to strengthening curriculum implementation, ensuring the development of quality-assured learning resources, and promoting innovative instructional delivery, this Office announces the implementation of the project titled "Resources for Learning Futures 2.0 (RLF 2.0)"
2. This initiative aims to establish a systematic, standards-based, and collaborative process for the development, evaluation, quality assurance, uploading, and dissemination of Lesson Plans and Learning Resources (LRs) aligned with the curriculum standards, inclusive education principles, and future-ready teaching practices.
3. Timeline for Term 1:
 - a. Development – May 13-19,
 - b. Evaluation Phase (Content, Social Content, Language, and Layout) – May 20-29
 - c. Finalization and Uploading – June 1-5
4. Teachers engaged as developers or evaluators during vacation periods shall be granted corresponding service credits equivalent to two days per completed work assignment, provided that assigned tasks and expected outputs are satisfactorily completed and duly certified by the immediate supervisor. The granting of service credits or compensatory time off (CTO), computed based on the actual days rendered by the participants, shall be subject to the provisions of the Department of Education DepEd Order No. 52, s. 2023, and CSC-DBM Joint Circular No. 2, s. 2016.
5. This Office directs the immediate and wide dissemination of this Memorandum.

Digitally signed by
Legaspi Ruth
Fuentes
Date: 2026.05.12
19:22:51+08'00'

DR. RUTH L. FUENTES, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES WORKSHOPS

CLMD/emerald

DTS #

DEVELOPMENT OF RESOURCES FOR THE OPENING OF CLASSES

Guidelines for Development of Learning Resources

A. OBJECTIVES

The project specifically aims to

1. develop curriculum-aligned Lesson Plans and Learning Resources for all learning areas;
2. strengthen the Learning Resource Development and Quality Assurance Workflow;
3. ensure content accuracy, language appropriateness, inclusivity, and accessibility of developed materials; and
4. promote innovative, learner-centered, and future-ready instructional materials.

B. GOVERNANCE STRUCTURE

The implementation shall follow the prescribed workflow and governance structure below:

Phase	Responsible	Accountable	Consulted	Informed
Development	Developer	Learning Area Supervisor	LR Supervisor, Chief CID	Evaluators
Evaluation	Evaluators	LR Supervisor	Developer	LA Supervisor, Chief CID
Uploading	LR Supervisor	LR Supervisor	Developer	Regional Office
Regional Sign-Off	Regional LR	Regional Supervisor	LR Supervisor, Chief CLMD	Schools

C. DEVELOPMENT PHASE

Focal Person: Learning Area Supervisor

Responsibilities:

1. Assign competencies and scope of work to developers;
2. Set development timelines;
3. Oversee the development of Lesson Plans and Learning Resources;
4. Ensure alignment with curriculum standards and MELCs;
5. Monitor compliance with prescribed templates and formatting standards; and
6. Submit completed Learning Resources to the Learning Resource Supervisor.

D. EVALUATION PHASE

Focal Person: Learning Resource Supervisor

Responsibilities:

1. Maintain and regularly update the tracking system;
2. Distribute developed Learning Resources to Content Evaluators;
3. Facilitate coordination between Developers and Evaluators for revisions;
4. Ensure iterative review until Learning Resources meet content standards;
5. Endorse approved Learning Resources to Language Evaluators;
6. Facilitate final sign-off by the Learning Resource Supervisor and Learning Area Supervisor; and
7. Ensure compliance with quality assurance standards.

E. UPLOADING PHASE

Focal Person: Learning Resource Supervisor

Required Files:

File 1 – Final Signed Version

Includes complete evaluation signatures and approval pages.

File 2 – Teacher Version

Version without summative assessments and signatures.

File 3 – Consolidated Assessment File

Contains complete summative assessments for the term.

Pre-Upload Quality Check:

1. Completeness of all required files;
2. Correct versioning;
3. Compliance with formatting standards;
4. Accuracy of file naming conventions; and
5. Verification of content quality and accessibility.

Prescribed File Naming Convention:

File_Grade_Subject_Term_Week

Example: Grade7_Science_Term1_Week2

F. REGIONAL SIGN-OFF PHASE

Focal Person: Regional Learning Resource Personnel

Responsibilities:

1. Review and approve submitted Learning Resources;
2. Endorse approved Learning Resources for LRMS cataloging; and
3. Disseminate approved materials to schools.

G. TIMELINE OF ACTIVITIES

Phase	Term 1	Term 2	Term 3
Development	May 13–19	June 15–19	August 3–7
Evaluation	May 20–26	June 22–26	August 10–14
Finalization/Uploading	May 27–June 2	June 29–July 3	August 17–21

H. TRAINING AND CAPABILITY-BUILDING COMPONENTS

Orientation on Lesson Plan Development shall be conducted on May 13, 2026, as follows:

Batch	Time	Schools Division Offices
1	8:30–10:00 A.M.	Bukidnon, Cagayan de Oro, and Camiguin
2	10:30 A.M.–12:00 P.M.	El Salvador City, Gingoog City, Iligan City, and Lanao del Norte
3	1:00–2:30 P.M.	Malaybalay City, Misamis Occidental, and Misamis Oriental
4	3:00–4:30 P.M.	Oroquieta City, Ozamiz City, Tangub City, and Valencia City

An orientation on the system uploading process for all Curriculum Implementation Division (CID) Chiefs, Learning Area Supervisors, and Learning Resource Supervisors shall likewise be conducted on May 19, at 9:00 a.m. The meeting link will be disseminated through the Learning Resource Supervisors.

I. OFFICIAL LIST OF WRITERS AND EVALUATORS

The official list of writers and evaluators may be accessed through the following link: **<https://tinyurl.com/LessonPlanDev>**.